## Wandsworth Liberal Democrats

Document AGM (2018)1

## Proposed constitutional amendment

These amendments have the effect of changing the composition of the Executive, with a new officer of Campaigns Chair, but reducing the Ordinary members from eight to four. The affected text is shown in bold type. This follows complaints that the previous Executive was too big and the meetings unwieldy, while the size of Borough makes the role of Campaign Chair to coordinate campaigns an important function.

| Current |
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| 5.1 The Officers of the Local Party shall be the Chair, Vice- |
| Chair, Secretary, Data Officer, Membership Development |
| Officer and Treasurer. Their duties shall include: |

(a) The Chair - to chair all General and Executive Committee Meetings; in the event of a tied vote the Chair shall have an additional casting vote; to be jointly responsible with the Treasurer for the Local Party's compliance with the Political Parties, Elections and Referendums Act 2000;
(b) The Vice-Chair - to chair General and Executive Committee Meetings if the Chair is unable to do so;
(c) The Secretary - to handle the Local Party's
correspondence; to maintain minutes of meetings;
(d) The Treasurer - to handle the Local Party's financial business and present financial reports to General Meetings; to be jointly responsible with the Chair for the Local Party's compliance with the Political Parties, Elections and
Referendums Act 2000;
(e) The Data Officer - to:
i. receive all notices of application for membership and refer them to the Executive Committee for acceptance;
ii. maintain a membership register and provide Local Party Officers with lists of members as necessary under this Constitution;
iii. hold and maintain the campaigning data of the local party;
iv. manage access by Local Party members to the databases controlled by it and
v. ensure compliance with data protection legislation.
(f) The Membership Development Officer - to:
i. organise and run membership recruitment and renewal campaigns
ii. ensure that the Local Party has a wide a range of social and political activities to facilitate member retention
The Secretary shall not later than $2^{\text {nd }}$ January and within seven days after any subsequent change notify the names and addresses of all Officers to the Regional Party and to the Chief Executive of the Federal Party
5.2 The general and financial business of the Local Party shall be controlled and carried on by the Executive Committee, subject to the decisions of General Meetings and in compliance with the Political Parties, Elections and Referendums Act 2000. The Executive Committee shall consist of:
(a) The Officers;

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5.1 The Officers of the Local Party shall be the Chair, Campaigns Chair, Secretary, Data Officer, Membership Development Officer and Treasurer. Their duties shall include:
(a) The Chair - to chair all General and Executive Committee Meetings; in the event of a tied vote the Chair shall have an additional casting vote; to be jointly responsible with the Treasurer for the Local Party's compliance with the Political Parties, Elections and Referendums Act 2000;
(b) The Campaigns Chair - to oversee campaigns activity across the Borough;
(c) The Secretary - to handle the Local Party's correspondence; to maintain minutes of meetings;
(d) The Treasurer - to handle the Local Party's financial business and present financial reports to General Meetings; to be jointly responsible with the Chair for the Local Party's compliance with the Political Parties, Elections and Referendums Act 2000;
(e) The Data Officer - to:
i. receive all notices of application for membership and refer them to the Executive Committee for acceptance;
ii. maintain a membership register and provide Local Party Officers with lists of members as necessary under this Constitution;
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The Secretary shall not later than $2^{\text {nd }}$ January and within seven days after any subsequent change notify the names and addresses of all Officers to the Regional Party and to the Chief Executive of the Federal Party.
5.2 The general and financial business of the Local Party shall be controlled and carried on by the Executive Committee, subject to the decisions of General Meetings and in compliance with the Political Parties, Elections and Referendums Act 2000. The Executive Committee shall consist of:
(a) The Officers;
(b) 8 Ordinary Members to be elected annually in the same manner as the Officers subject to minimums from each of the Constituencies as follows:
i. One from each constituency with 100 or more members at the time of the AGM
ii. Two from each constituency with 200 or more members at the time of the AGM, provided that this does not cause the minimum numbers from all constituencies to exceed 8 in total.
(c) The Party's Members of Parliament for the Constituencies, and the prospective Parliamentary Candidates;
(d) The Party's member of the London Assembly elected from the constituency of which the Borough forms part;
(e) Three representatives of the Party's members from the Borough Council elected by and from such members;
(f) One representative elected by and from each local Branch of the Party's Youth and Student Organisation;
5.4 The Office of Vice-Chair shall be appointed by the Executive Committee on its first meeting from amongst its members, other than the Chair. The Executive Committee may rescind this appointment at a properly convened meeting.
6.1 The Officers other than Vice-Chair, Ordinary Members, and Conference Representatives shall be elected by and from members of the Local Party at the time of the Annual General Meeting, provided that, with the prior agreement of the Regional Party, a member of the Party who is not a member of the Local Party may be elected to the office of Treasurer. If an election is contested, there shall be a ballot in which all Local Party members are sent ballot papers.
(b) 4 Ordinary Members to be elected annually in the same manner as the Officers subject to a minimum of one from each of the Constituencies where the majority of electors are within the Borough at the time of the AGM.
(c) The Party's Members of Parliament for the Constituencies, and the prospective Parliamentary Candidates;
(d) The Party's member of the London Assembly elected from the constituency of which the Borough forms part;
(e) Three representatives of the Party's members from the Borough Council elected by and from such members;
(f) One representative elected by and from each local Branch of the Party's Youth and Student Organisation;
5.4 At its first meeting the Executive shall also appoint one of its members other than the Chair to act as Vice-Chair to chair General and Executive Committee Meetings if the Chair is unable to do so. The Executive Committee may rescind this appointment at a properly convened meeting.
6.1 The Officers and Ordinary Members shall be elected by and from members of the Local Party at the time of the Annual General Meeting, provided that, with the prior agreement of the Regional Party, a member of the Party who is not a member of the Local Party may be elected to the office of Treasurer. If an election is contested, there shall be a ballot in which all Local Party members are sent ballot papers.

